NC STATE UNIVERSITY

PRV-002

Office of the Provost
Request for Tenure Clock Extension

NC State's POL 05.20.01, Appointment, Reappointment, Promotion and Permanent Tenure (Section 4.5), provides for the extension of time during which the institutional decision must be made regarding reappointment, or promotion and tenure. All faculty requesting extensions should carefully review the timeline considerations in section 4.4 of the Tenure Clock Regulation REG 05.20.31 and should contact their Department Head, College HR Office or the Provost's Office with any questions.

To submit an extension request, complete and submit this form via the College HR office to arjinnet@ncsu.edu. Upon provost approval, a copy will be forwarded to the dean via the College HR office, who will return a signed copy to the department head, and faculty member. The department or college should then initiate changing the contract end date and mandatory review date in the HR system.

Faculty Member's Name and Rank: NAME | RANK

Employee ID: _____

College | Department: COLLEGE | DEPT

Contract Length (select an option): _____

Appointment Begin Date: BEGIN DATE

Current Appointment End Date | *Current Review: END DATE REVIEW

*When is the faculty member's mandatory review currently scheduled to take place?, e.g., 2024-2025 Cycle. The Review Timeline is available to help determine when the Current Review is scheduled to take place.

Proposed Appointment End Date | Proposed Review: PROPOSED APPT END DATE PROPOSED REVIEW

**Reason for Extension: e.g.

**Provide justification below for the requested extension.

I understand the review for reappointment, promotion, or tenure will be adjusted as outlined above.

Faculty Member Signature	Printed Name	Date
Department Head Signature	Printed Name	Date
Dean Signature	Printed Name	Date
Executive Vice Chancellor and Provost Signature	Printed Name	Date

1. Justification for extension request

Resources:

Academic Tenure Policy
Tenure Clock Extension Regulation
Review Timeline Information