



Name of instructor

Department

Prefix and name for each course this instructor will teach

Brief description of the course(s) listed above

Will this instructor teach graduate courses? Yes No

If "Yes", will a [nomination](#) for them to join the Graduate Faculty or a [request to teach graduate courses](#) be submitted? Yes No

Credentiailling Information:

Highest degree earned in relevant discipline:

Degree Name (e.g. MS, MBA, PhD)

Field or Major: (e.g. communications, genetics)

Basis for Alternative Credentials Request (Select One):

18 hours of graduate credit in relevant discipline:

Required Supporting Documentation (MUST be submitted with this request)

- Curriculum Vitae
- Unofficial or official transcript

Relevant professional experience in discipline:

Required supporting documentation (MUST be submitted with this request)

- Curriculum Vitae or resume,
- Evidence of relevant work or professional experience (check those that apply)

Transcripts showing relevant degree or coursework

Verification of employment

Licensure and certifications

List of scholarly publications and presented papers

Evidence of continuous documented excellence in teaching

Honors and awards

Other demonstrated competencies that contribute to effective teaching and student learning outcomes

Alternative Credentials for Instructors: Justification and Approval

Name of Instructor

Summary of instructor's experience that qualifies them to deliver the course content described above at the appropriate level of instruction:

By signing this document, I certify that the document above is complete and accurate and that all required supporting documentation has been reviewed and submitted with this form.

Department Head
Date

Dean or designee
Date

Associate Vice
Provost for Academic
Personnel and Policy