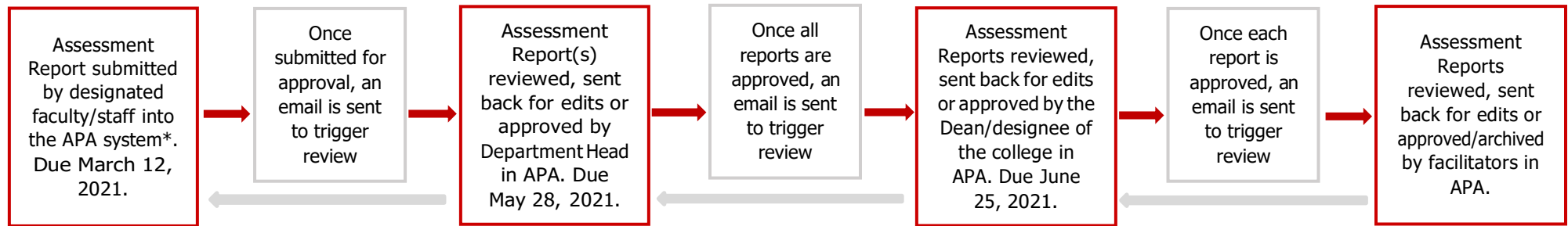


Workflow for Assessment of Academic Programs

Academic Assessment Report Process

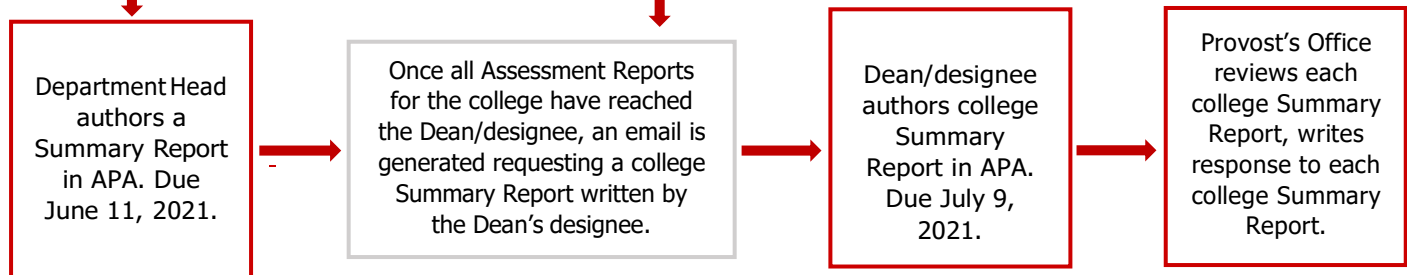
If an Assessment Report needs to be sent back for edits, all previous levels receive an email notification.



Once all Assessment Report(s) have reached the Department Head, an email is generated requesting a Summary Report be written by the Department Head.

*Reports are submitted through the APA system, accessible at: go.ncsu.edu/APA

Summary Report Process



The facilitators' formal role in the process occurs after the Dean's designee review of reports; however, the facilitators are available for consultation at any point in the process.

Each Department Head and Dean's designee authors a Summary Report. All reports will answer the following questions:

1. What did you learn from the assessment reports about how effective your department's/college's programs are in achieving their outcomes?
2. What steps should be taken to enhance the effectiveness of outcomes assessment to improve programs in your department/college?
3. What are some examples of productive new actions taken by faculty to improve their programs?
4. What are some general issues that emerged in your reading of the reports that the Dean/Provost should be aware of?