NC State University
Certificate Proposal Form

Certificate Title: Policy Analysis
New: □
Revision: ☑

Classification of Instructional Programs (CIP) Discipline # (6 digits): 44.0501
*Please ensure that you select the appropriate CIP code for your certificate program. Please consult this website for more information about CIP codes: https://nces.ed.gov/ipeds/cipcode/default.aspx?y=55

Certificate Type:
On-Campus: ☑ Distance: □ On-Campus & Distance: □

Proposed Effective Date: August 1, 2018

Director of the Certificate Program: Bruce McDonald
Program Coordinator (if different from Director):
Graduate Services Coordinator: Meggie Romick
College: Humanities and Social Sciences
Department/Program: Public Administration

Catalog Description:
Policy analysis – the analysis of the actions of government and its partners in the non-profit and private sectors – is the keystone of public administration. The creation, adoption, implementation and evaluation of public policy is a complex process. It requires skills in quantitative methodologies, reasoning and argumentation. The Graduate Certificate in Policy Analysis helps you make the most of your skills by providing you with the tools you need to be an effective policy analyst and policy advocate.

Projected Enrollment:
On-Campus Yr. 1— Yr. 2— Yr. 3— Yr. 4—
Distance Yr. 1— Yr. 2— Yr. 3— Yr. 4—

Attachments:
☑ Proposal Document
☐ Statement of other departments likely to be affected and summary of consultation with those departments
☐ Program-level assessment
☑ Campus Routing Form
☑ Signature Page
To: The Graduate School

From: Bruce McDonald, Director of Master of Public Administration
      Jerrell Coggburn, DGP and Chair, Department of Public Administration

Re: Program Name Change for the Graduate Certificate in Public Policy
Date: April 10, 2018

Action requested for Graduate Certificate of Public Policy

The faculty of the Department of Public Administration have met and propose to change the name of the Graduate Certificate of Public Policy to the Graduate Certificate of Policy Analysis.

Background

During the fall 2017 semester, the Department of Public Administration formed a committee to look at the Graduate Certificate in Public Policy. This committee was tasked with looking at the courses offered as part of the program, the ability to recruit for the program, the utility of the certificate to alumni upon graduation and faculty strengths within the department. As part of this evaluation, the committee solicited constituent feedback and employer feedback. Based on this review, it became evident that the title of the certificate does not accurately reflect the program. This reflection is in terms of student interest, courses offered as part of the certificate, employer needs, and faculty expertise. It was concluded that changing the name to better reflect the program will improve the utility of the certificate but also improve the ability of the department to recruit for the program. At its faculty meeting on March 21st, the faculty voted unanimously to change the name of certificate to a Graduate Certificate in Policy Analysis.

Program Curriculum:

The curriculum of the certificate is, and will continued to be as follows. Successful completion of the certificate requires a minimum of 15 credit hours. This includes 9 hours of core course work:

- PA 507: The Public Policy Process
- PA 509: Applied Political Economy
- PA 511: Public Policy Analysis

Students are then required to take 6 credit hours of electives to reach the minimum credit hour requirement.

Logistics:

Students currently enrolled in the certificate or those who complete the certificate prior to the formal approval of the name change will be awarded the certificate under its old title. Students who enrolled prior to the formal approval but have not graduated by the date of that approval will have the option to graduate under the new or old certificate name. All students accepted into the program after formal approval has been made will receive the certificate under the programs new name.
Graduate Certificate in Public Policy Name Change
North Carolina State University

This request has been reviewed and approved by the appropriate campus committees and authorities.

Endorsed By:

JERRIL D. COGGNURN 4/12/18
Head, Department Director of Graduate Program (Printed Name and Signature) Date

Recommended By:

Jerry Duggan 4/18/18
Chair, College Graduate Studies Committee (Printed Name and Signature) Date

Endorsed By:

Dean 4/24/18
College Dean (Printed Name and Signature) Date

Recommended By:

Peter J. Harris 8/20/18
Vice Provost, DELTA (if DE degree) (Printed Name and Signature) Date

Approved By:

Dean of the Graduate School (Printed Name and Signature) Date

Recommended By:

Dean's Council 11/29/18
(Printed Name and Signature) Date

Approved By:

Executive Vice Chancellor and Provost (Printed Name and Signature) Date

Approved By:

Chancellor 12/18/18
(Printed Name and Signature) Date