

College of Sciences
2016-17 University Faculty Scholars Program
Nomination Process

Departmental nominations for the 2016-17 University Faculty Scholars Program are to be submitted by the department heads to Jamie Barber (jdvrabel@ncsu.edu) no later than **5:00 p.m. on August 26, 2016**. Each nomination should comprise two PDF files: one containing the CV and current SME and the other containing the nomination letters. Please contact Jamie if you have any problems with your submission.

Nominations are limited to tenured or tenure-track faculty who, **as of August 16, 2016**, are in one of the following categories: assistant professors who have been reappointed for a second term, all associate professors, and (“full”) professors within the first three years of appointment at that rank.

Each nomination must include:

- Current CV and SME (maximum 25 pages)
- Letter of nomination from a colleague other than the department head addressing the nominee’s qualifications, impacts and potential contributions (maximum 2 pages).
- Letter from department head supporting the nomination (separate nomination letter encouraged) (maximum 2 pages).

College of Sciences departments may submit up to 2 nominations. Departments may determine their own internal procedures for selecting their nominees. The process will not disclose nominees’ names, but Heads/Chair may use their discretion whether or not to inform their department’s nominees.

Review of Nomination packets:

Each Department head is to submit the name of one senior faculty member, preferably a distinguished faculty member, to serve on the college Faculty Scholar Review committee.

Selection criteria are Significant Achievement Appropriate to Rank in Research/Scholarship, Teaching and/or Extension/Engagement/Service (Examples in categories below are not exhaustive)

- **Research/Scholarship:** Productivity in research, creative activity, external funding, publications and presentations which are relevant to the discipline and recognized locally, nationally and internationally.
- **Teaching:** Excellence in teaching, course and program improvement, advising, undergraduate and graduate student mentoring, participation in other activities that enhance the development of students; recognition for teaching at university or national level.
- **Extension/Engagement/Service:** Leadership in extension, public service, and contributions to professional societies; assistance and advice to industry, business,

government and other education institutions; campus service which has an impact on the institution.

The (not to exceed) 12 nominations will be evaluated by the Faculty Scholar Review Committee, The committee will be asked to recommend up to **6** candidates to be among the **7** allowed to be advanced to the university level. The dean will select the remaining nominee.

The college committee will submit its report to the dean by **September 9, 2016**. The dean will add a supporting letter to each of the packages and forward them to the provost by **September 21, 2016**.

See the Provost's site with more information on this program at: <http://www.provost.ncsu.edu/special-initiatives/university-faculty-scholars/index.php>