

**Gertrude Cox Award for Innovative Excellence  
in Teaching and Learning with Technology  
Submission Worksheet**

The required nomination package materials are listed on the website.

<https://provost.ncsu.edu/ofe/awards-and-honors/gertrude-cox-award/>

- Convert each document to a pdf file and submit the pdf files via online submission form.
- Naming convention: last name\_ award name\_ academic year\_ document name.

Example: File Name: Smith\_COX\_24-25\_CV

Each part of the nomination package must be uploaded as an individual pdf file.

**Nominator Information**

First Name \_\_\_\_\_ Last Name \_\_\_\_\_

Email \_\_\_\_\_ Campus Box \_\_\_\_\_

*Please note that you will be required to certify that the nominee's dean and department head are aware of the nomination.*

**Course/Project Information**

Course/Project Name \_\_\_\_\_

Website/Access Information \_\_\_\_\_

**Nominee's Administrative Information**

*If multiple departments are involved, please enter information for the first nominee on the team.*

Dean Name & Email Address \_\_\_\_\_

Dean's Executive Assistant Name & Email Address \_\_\_\_\_

Department Head Name & Email Address \_\_\_\_\_

**Faculty Nominee #1 Information**

First & Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Nominee's Email Address \_\_\_\_\_

Nominee's Preferred Professional Title \_\_\_\_\_

College \_\_\_\_\_ Department \_\_\_\_\_

Campus Box \_\_\_\_\_ Nominee's Preferred Phone Number \_\_\_\_\_

**Faculty Nominee #2 Information**

First & Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Nominee's Email Address \_\_\_\_\_

Nominee's Preferred Professional Title \_\_\_\_\_

College \_\_\_\_\_ Department \_\_\_\_\_

Campus Box \_\_\_\_\_ Nominee's Preferred Phone Number \_\_\_\_\_

\*Dean Name & Email Address \_\_\_\_\_

\*Dean's Executive Assistant Name & Email Address \_\_\_\_\_

\*Department Head Name & Email Address \_\_\_\_\_

**Faculty Nominee #3 Information**

First & Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Nominee's Email Address \_\_\_\_\_

Nominee's Preferred Professional Title \_\_\_\_\_

College \_\_\_\_\_ Department \_\_\_\_\_

Campus Box \_\_\_\_\_ Nominee's Preferred Phone Number \_\_\_\_\_

\*Dean Name & Email Address \_\_\_\_\_

\*Dean's Executive Assistant Name & Email Address \_\_\_\_\_

\*Department Head Name & Email Address \_\_\_\_\_

**Faculty Nominee #4 Information**

First & Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Nominee's Email Address \_\_\_\_\_

Nominee's Preferred Professional Title \_\_\_\_\_

College \_\_\_\_\_ Department \_\_\_\_\_

Campus Box \_\_\_\_\_ Nominee's Preferred Phone Number \_\_\_\_\_

\*Dean Name & Email Address \_\_\_\_\_

\*Dean's Executive Assistant Name & Email Address \_\_\_\_\_

\*Department Head Name & Email Address \_\_\_\_\_

**Faculty Nominee #5 Information**

First & Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Nominee's Email Address \_\_\_\_\_

Nominee's Preferred Professional Title \_\_\_\_\_

College \_\_\_\_\_ Department \_\_\_\_\_

Campus Box \_\_\_\_\_ Nominee's Preferred Phone Number \_\_\_\_\_

\*Dean Name & Email Address \_\_\_\_\_

\*Dean's Executive Assistant Name & Email Address \_\_\_\_\_

\*Department Head Name & Email Address \_\_\_\_\_

*\*Only if different from faculty nominee #1*

**Submit the above information along with one set of PDF files per nomination package here:**  
<https://go.ncsu.edu/cox.nomination.submission.2024>

Submit your question to the Internal Faculty Awards Coordinator, Sherry Bailey at  
[sbbailey@ncsu.edu](mailto:sbbailey@ncsu.edu).