

# Academic Integrity in the Online Environment

NC State University Office of Student Conduct

## Best Practices for Promoting Academic Integrity in the Online Environment

- Reexamine and articulate all course expectations and policies. This will provide the opportunity to incorporate any new expectations with the transition to online instruction and reinforce your expectations for completing course assignments.
- Include statements at the beginning of each assignment that require an acknowledgment before the assignment can be accessed. Statements such as the *Pack Pledge*, "I have neither given nor received unauthorized aid on this test or assignment" could be included.
- Use question banks and randomize questions and answers so that students have a more difficult time sharing answers.
- Administer exams through MOODLE with a reasonable time limit and a designated completion window. Refrain from releasing scores and answers until the exam is closed.
- Design assessments that challenge students to apply and analyze course content. These types of assessments require a higher order of thinking making them less vulnerable to cheating.
- For written assignments, clarify citation guidelines and provide examples of correct citations.
- Clarify expectations regarding the use or prohibited use of websites such as *Quizlet*, *Course Hero*, *Chegg*, etc.
- Utilize *Turnitin* and analyze similarity reports for potential cases of plagiarism.

## Resources for Promoting Academic Integrity in the Online Environment

- [NC State Office of Student Conduct - Promoting Academic Integrity](#)
- [NC State Office of Student Conduct - Faculty Resources](#)
- [Turnitin Resources for Faculty](#)

## Confronting & Reporting Academic Misconduct

- [Confronting Academic Misconduct](#)

The Office of Student Conduct will be available to answer all questions and concerns related to processes and procedures. Questions can be directed to Associate Director Bradley Davis at [brdavis5@ncsu.edu](mailto:brdavis5@ncsu.edu) or at [studentconduct@ncsu.edu](mailto:studentconduct@ncsu.edu).

Confronting academic misconduct in the online environment can be challenging, but achievable. The Office of Student Conduct recommends utilizing the following steps if you suspect a student has engaged in academic misconduct:

1. Notify the student via email of the suspected academic misconduct. Be prepared to provide an explanation should the student question the nature of the allegation.
2. Conduct a *Zoom* or *Google Hangouts* meeting with the student to discuss your concerns and walk through the [Report of Academic Integrity Violation form](#).
3. Prepare all materials related to the alleged misconduct. Examples include the assignment/test in question, course syllabus, and a concise summary of the suspected behavior.
4. Submit all materials utilizing the [Online Academic Integrity Reporting Form](#).

## Guidance on Continuing Accommodations

Ensure that you are continuing to provide academic accommodations for students as determined by the Disability Resource Office: [Guidance on Continuing Accommodations](#)