

Criteria for Reviewing Course Action Forms for GEP Courses

ALL PROPOSED GEP COURSES MUST MEET THE FOLLOWING DEPARTMENTAL CRITERIA

The departmental reviewers should consider the following criteria as well as the Basic Criteria.

<i>Departmental Criteria</i>	Yes	No	Comments
1. Are the stated GEP course learning outcomes supported by the course content?			
2. Are the stated GEP course learning outcomes applicable across all course sections?			
3. Does each stated GEP course learning outcome map to a GEP category objective?			
4. Are the means of evaluating these state GEP course learning outcomes likely to provide the instructor with evidence that will enable him/her to improve student learning in the course?			
5. Are the stated GEP student learning outcomes clearly measurable using the proposed means of evaluation?			

<i>Basic Criteria</i>	Yes	No	Comments
6. Are at least 25% of the course seats non-restricted? If all seats are restricted to a major(s), justification is required.			
7. Is the course offered on a regular basis?			
8. Does the course have no more than one pre-requisite? If there is more than one pre-requisite, justification is required.			
9. Is the course a standard offering (not a special topics or experimental course)?			

Department signature _____

Name
Title
Date

THE COLLEGE CURRICULUM COMMITTEES SHOULD CONFIRM THE REVIEW MADE BY THE DEPARTMENT USING THE ABOVE DEPARTMENTAL AND BASIC CRITERIA, IN ADDITION TO USING THE COUNCIL OF UNDERGRADUATE EDUCATION'S CRITERIA ON THE FOLLOWING PAGE.

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The College Curriculum Committees and the Council on Undergraduate Education Should Consider the Following Criteria.

<i>Criteria for GEP Course Documentation</i>	Yes	No	Comments
GEP Objectives			
10. Are the GEP category objectives current and complete?			
Student Learning Outcomes			
11. Is there at least one GEP learning outcome listed under each objective?			
12. Is each GEP learning outcome appropriate to the associated GEP objective (i.e. will the achievement of the outcome allow students to meet the objective)?			
13. Does each outcome provide a specific statement (using an appropriate action verb. For example, see http://www.krummefamily.org/guides/bloom.html) of what students are expected to do in order to demonstrate that they have achieved the outcome?			
Means of Evaluation			
14. Is there at least one means of evaluation listed under each outcome?			
15. Is each means of evaluation appropriate to the associated outcome (i.e. will it provide data that will allow the instructor to judge how well students have achieved the outcome)?			
Miscellaneous Comments			

College Signature _____
 Name
 Title
 Date